

12-1 PM CDT

Meeting Minutes

Roll call-	Roll call at 11:50 am
<u>Welcome</u>	Stefanie Meyer
Presentation by Traci Leitheiser – Sanford Medical Center Fargo/Roger Morris Pilot	<p>Smoking Cessation for Cancer Survivors was discussed by Traci Leitheiser. She explained how she and her staff worked with the cancer patients on a referral process from the ND Quit Line. The patients need to quit smoking which is hard process for the patients to accomplish. The years the patient smoked it is a very hard habit to break. Traci and her staff encourage the patients to quit using tobacco products. Grant money will be running out for the referrals of the people who are attending the cessation classes, but Traci stressed they will continue to help the cancer patients with their tobacco addiction. Traci commented she would like to see the Smoking Cessation for Cancer Survivors implemented in other health facilities</p> <p>Stefanie Meyer commented how to find funding to keep the Cancer Cessation classes for the Cancer patients. When the patient checks into the clinic they may charge their Medicare/Medicaid services. Third Party Billing may be a resource for generating money for the Cancer patients to attend their Smoking Cessation sessions.</p>
<u>Treasurers Report</u>	Reported the budget was the balance of \$10,557.41 Janna Pastir made a motion to approve the budget Shannon Bacon Second the motion
<u>New Members</u>	No New Members
<u>New Website Design and Bylaw revision</u>	<p>Discussed the Bylaws (Available on slide during meeting) and the changes related to outlining Steering Committee Member Roles to align with Membership and Executive Board duties and assignment. Language change in bylaws to allow NDCC leadership access to distribution lists.</p> <p>A new membership platform launched. Members will control their email subscription and leaders can access distribution lists for workgroups and committees. The removes ND Comp Cancer Staff from having to update multiple lists each time a person wants to join the coalition or a workgroup. Members can add and remove themselves. New members platform. ALL current members must re-sign up using the new form on the website.</p>

<u>Next meeting:</u>	December 18 th , 2017 at 12pm via conference call
Meeting Adjourned	Meeting adjourned. If any NDCC members or others who joined the call and did not provide their name for roll call, please send an e-mail to ndcc@nd.gov and let us know you attended the call. Take questions or comments at this time.